

- An ISO 9001:2015 Certified Company

## **Air Ticketing request Form**

This form shall be used to book and request air tickets for all types of official travel for the employees of BHSL.

Traveler's Name:	
	(As per CID/Passport in capital letter)
Departure: Date	
(D/M/Y)	
Return: Date	
(D/M/Y)	
Destination:	
•	
D	
Purpose of Trave	n:
Class of Travel: (ti	ck) Business Economy
Office:	
Email:	Phone
Employee Signatu	re:
Supervisor Name	& Signature:
Approving Author	rity (Signature):