

***BHSL Job Application Form***

*Please note that application form and copies of relevant documents once submitted shall be the property of BHSL and shall not be returned at any subsequent date.*

**BHUTAN HYDROPOWER SERVICES LIMITED  
EMPLOYMENT APPLICATION FORM**

**VACANCY APPLIED FOR:** \_\_\_\_\_

**PERSONAL DETAILS**

Name: \_\_\_\_\_ Title: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

**Permanent Address:**

Village: \_\_\_\_\_ Geog: \_\_\_\_\_ Dzongkhag: \_\_\_\_\_

Present Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ (Home) \_\_\_\_\_ (Mobile) \_\_\_\_\_ (Work)

Email: \_\_\_\_\_ Preferred contact: \_\_\_\_\_

Are you currently employed?                      Yes                                            No                     

Are you available to commence employment immediately?

\_\_\_\_\_

If not, what is your current notice period?

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**EDUCATION**

	<b>Secondary School</b>	<b>College/ University</b>	<b>Post-graduate/ Professional</b>
<b>Name of Educational Institute</b>			
<b>Diploma/Degree/ Certificate received</b>			
<b>Year of Receipt of Diploma/Degree/ Certificate</b>			
<b>Honours received</b>			
<b>Specialised training skills/extra-curricular activities</b>			

**EMPLOYMENT EXPERIENCE**

Please list your current/recent employer first

<b>Employer</b>	
<b>Employer's Address</b>	
<b>Dates Employed</b>	
<b>Telephone No.</b>	
<b>Job Title</b>	
<b>Type of Responsibility</b>	
<b>Employer</b>	
<b>Manager/Supervisor</b>	
<b>Reason for Leaving</b>	

*Note: Add additional paper if employed more than one employer.*

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**BHUTAN HYDROPOWER SERVICES LIMITED**

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**REFERENCES**

Please provide contact details of two references for your application, at least one of which must be a professional reference.

Name: \_\_\_\_\_ Title: \_\_\_\_\_ Position: \_\_\_\_\_

Relationship to Applicant: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ (Home) \_\_\_\_\_ (Mobile) \_\_\_\_\_ (Work)

Email: \_\_\_\_\_

Name: \_\_\_\_\_ Title \_\_\_\_\_ Position: \_\_\_\_\_

Relationship to Applicant:

\_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ (Home) \_\_\_\_\_ (Work) \_\_\_\_\_ (Mobile)

Email: \_\_\_\_\_

**SPECIALIST SKILLS & QUALIFICATIONS**

Please list any additional skills/memberships/licenses/certificates that support your application:

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Additional pages of specialist skills & qualifications are attached to this application

**DECLARATION**

Please read carefully and sign the statement below:

I understand and agree that:

- The information I have provided on this application is true and complete to the best of my knowledge. Any misrepresentation or omission of any fact in my application, resume, or any other materials, or during interviews, can justify the refusal of employment, or if employed, the termination of employment.
- Any offer of employment I may receive from BHSL is contingent upon my successful completion of the company's pre-employment screening process, including BHSL receiving references it considers satisfactory.
- All of my present and former employers and those individuals I have listed as references may be requested to furnish information of my employment record, including a statement of the reason for the termination, if any, of my employment, work performance, abilities and other qualities pertinent to my qualifications for employment.
- I agree to BHSL keeping this application on file for the purposes of considering my current application and in the event that future vacancies arise for which I may be suitable.

Signature: .....

Date: .....